



# MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com

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## GRIEVANCE COMMITTEE

2018-19

Abdul Hameed (Principal of MTM College of Arts, Science and Commerce Veliyancode)

Rajendra Kumar (Vice Principal of MTM College of Arts, Science and Commerce Veliyancode)

Subhara Beevi (Convener of Anti Sexual Harassment Cell)

Mohammed Fazil (Department of Commerce and Management Studies)

Dipesh( Department of Computer Science)

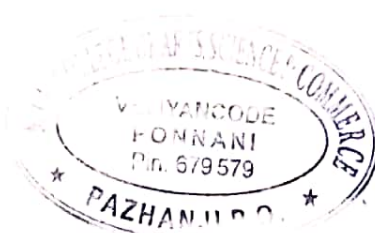
Jineesh Kumar (Department of English)

Riyas Pazhanji(Ward Member Veliyancode Panchayath)

Asik NP (Union Advisor)

Nasli Jasmin PM (College Union Vice Chairman)

Sudev A P (College Union UUC)



*Abdul Hameed*  
Principal  
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### GRIEVANCE COMMITTEE

2019-20

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Suhara Beevi (Convener of Anti Sexual Harassment Cell)

Mohammed Fazil (Department of Commerce and Management Studies)

Dipesh( Department of Computer Science)

Jineesh Kumar (Department of English)

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### GRIEVANCE COMMITTEE

2020-21

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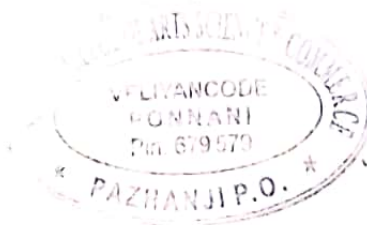
Foushiba PKM (Convener of Anti Sexual Harassment Cell)

Mohammed Fazil (Department of Commerce and Management Studies)

Dipesh( Department of Computer Science)

Rasalath sakeer (Ward Member Veliyancode Panchayath)

Asik NP (Union Advisor)



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2021-22

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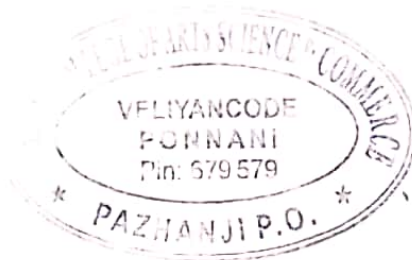
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Mohammed Fazil (Department of Commerce and Management Studies)

Raseena ( Department of Computer Science)

Rasalath sakeer (Ward Member Veliyancode Panchayath)

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### GRIEVANCE COMMITTEE

**2022-23**

John Joseph Panakkal (Principal of MTM College of Arts, Science and Commerce Veliyancode)

Rajendra Kumar (Vice Principal of MTM College of Arts, Science and Commerce Veliyancode)

Maya C (Convener of Anti Sexual Harassment Cell)

Foushiba PKM (Department of Commerce and Management Studies)

Suhara Beevi (Department of Commerce and Management Studies)

Anil Puthanazhi (Department of Commerce and Management Studies)

Preeshma (Department of Commerce and Management Studies)

Asik NP (union Advisor and NSS programme Officer)

Rasalath Sakkeer (Ward Member Veliyancode Panchayath)

Fathima Nasrin (College Union Vice Chairman)

Mohammed Bilal P (College Union UUC)

Abdul Majeed( PTA Vice President)



*John Joseph Panakkal*  
Principal  
MTM COLLEGE OF ARTS  
SCIENCE & COMMERCE



From

Jaseel

VI<sup>th</sup> Semester

B.com CA

To

Class teacher

Nivya Manoharan

Department of Commerce and Management Studies

Subject : Regarding Mobile phone keeping permission.

Mam,

Since I have to attend the driving class before coming to college, I need to keep my mobile phone with me. So please allow permission to keep my phone.

Yours faithfully

Jaseel



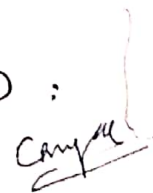
17/11/2021

Veliyanode

Class teacher :

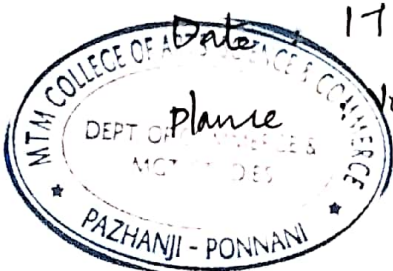


HOD :



HOD  
Dept. of Commerce & Mgt. Studies  
MTM College of Arts, Science & Commerce  
Veliyanode, Ponnani

Principal :







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### APPLICATION FORM FOR GRIEVANCES

Select the type of stakeholder :

- a) Student  b) Parent c) Faculty Member

Name : Rajisa.M

Department : Commerce and Management

Class : B.com finance

Roll no. (if applicable) : 27

Mobile No. : 9164734765

Email Id : rajirajisa273@gmail.com

Nature of Grievance : Academic / Library / Examination & Results /  
Sexual Harassment / Ragging / Any other

Brief about Complaint : The speed of the fan in the classroom is slow.

Date ~~19/12/2019~~ : 19/12/2019

Signature :

Student

HOD

Principal



*[Handwritten Signature]*

Principal  
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### APPLICATION FORM FOR GRIEVANCES

Select the type of stakeholder :

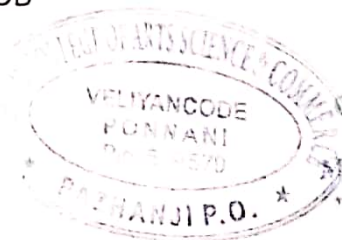
a) Student      b) Parent      c) Faculty Member

Name : K. NABHAN  
Department : Sociology  
Class : 2<sup>nd</sup> BA Sociology  
Roll no. (if applicable) : 23  
Mobile No. : 7824536103  
Email Id : nabmabu186@gmail.com  
Nature of Grievance : Academic / Library / Examination & Results /  
Sexual Harassment / Ragging / Any other  
Brief about Complaint : Improve first aid box facility with an  
increase in the Supply of items  
Date : 18/8/2021  
Signature :

Student

HOD

Principal



Principal  
COLLEGE OF ARTS  
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Name :

Department :

Class :

Roll no. (if applicable) :

Mobile No. :

Email Id :

Nature of Grievance : Academic / Library / Examination & Results /  
Sexual Harassment / Ragging / Any other

Brief about Complaint :

Date :

Signature :

Student

HOD

Principal



*Principal*

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Sexual Harassment / Ragging / Any other

Brief about Complaint :

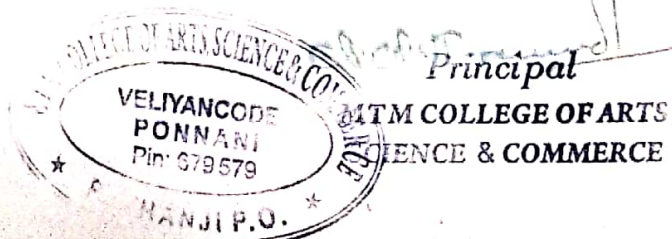
Date :

Signature :

Student

HOD

Principal





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Class :

Roll no. (if applicable) :

Mobile No. :

Email Id :

Nature of Grievance : Academic / Library / Examination & Results /  
Sexual Harassment / Ragging / Any other

Brief about Complaint :

Date :

Signature :

Student

HOD

Principal



*Principal*  
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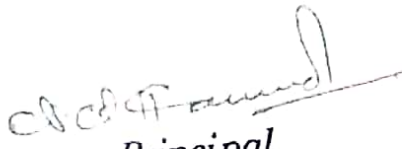
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## GRIEVANCE REDRESSAL CELL REPORT 2018-19

Sl No	Grievances	Redressal	Average time taken for redressal
1	To provide dustbin in the classrooms	Informed authority	4 days
2	To provide lecture stand in the classrooms	Informed authority	5 days
3.	To decrease the price of tea in canteen	Asked the canteen committee to take consideration	1 week
4	More food item to be included in the canteen	Asked the canteen committee to take consideration	1 week

Grievance Redressal Cell Committee

Principal

  
*Principal*

Vice Principal

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Ref:

Date:

## GRIEVANCE REDRESSAL CELL REPORT 2019-20

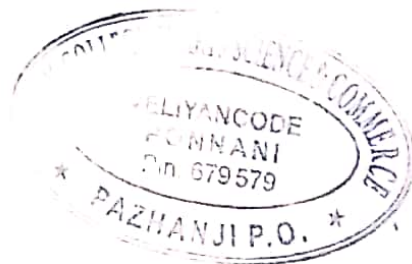
Sl No	Grievances	Redressal	Average time taken for redressal
1.	Sufficient number of water taps and drinking water	Informed management authorities	1 week
2.	Cleanliness of the toilets	Made necessary arrangements	3 days
3.	To make safety pads available	Informed women development cell	2 days
4.	Women related health issues	Suggested remedies and made necessary arrangements	2 days

Grievance Redressal Cell Committee

Principal

Vice Principal

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### GRIEVANCE REDRESSAL CELL REPORT 2020-21

Sl No	Grievances	Redressal	Average time taken for redressal
1.	To arrange prayer room facilities	Management have considered it and solved the problem	5 days
2.	To facilitate sanitary pad disposal mechanism	Made necessary arrangements	1 week

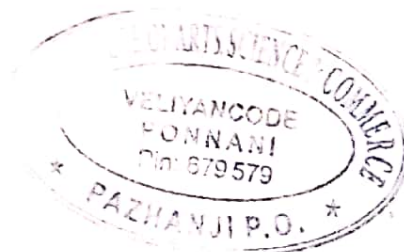
Grievance Redressal Cell Committee

Principal

*Principal*

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Vice Principal







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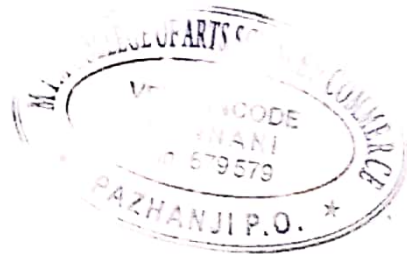
### GRIEVANCE REDRESSAL CELL REPORT 2021-22

Sl No	Grievances	Redressal	Average time taken for redressal
1.	Improve first aid box facility with an increase in the supply of items	Solved the problem	2 days
2	To provide more equipments for PT to widen student's sporting experience and enjoyment	Informed principal and took necessary arrangements	15 days
3.	Need calendars in classrooms	Made necessary arrangements	2 days

Grievance Redressal Cell Committee

Principal

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**SCIENCE & COMMERCE**



Vice Principal





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## GRIEVANCE REDRESSAL CELL REPORT 2022-23

Sl No	Grievances	Redressal	Average time taken for redressal
1.	Increase number of library hours and Library facilities needed at anytime	Needed action is taken with the help of librarian	2 days
2.	Digitalize classrooms	Management have considered it and taken necessary actions	2 weeks
3.	Financial assistance for some students	Help from faculty, department and beer group provided	4 days
4.	More career guidance classes and placement opportunities needed	More career guidance classes and placement programs were organised in the campus and made students attend such programs outside the campus too	1 week

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Vice Principal

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