



Grievance Redressal Cell

The Grievance Redressal Cell (GRC) aims to look into the complaints lodged by any student and redress it as per requirement. It redresses the grievances at individual and class level and grievances of common interest. The students can state their grievance regarding any academic and non-academic matter within the campus through the grievance suggestion box. The institution aims at solving the grievances of the students within stipulated time. The Student's Grievance Cell desires to promote and maintain a conducive and unprejudiced educational Environment.

In order to meet the increasing legitimate expectations of students and staff for better, faster and More effective service, MTM College shall constantly endeavour to improve its service Rules, standards and capabilities and expects all its Officers and employees to maintain highest standards of integrity and transparency in their working conditions with students and staff.

The Grievance Redressal Cell has been developed to settle the grievances of the students and other stakeholders within a reasonable time period for further strengthening the bond of the students with the institution by providing them with all kind of facilities to a satisfaction level for maintaining a convenient ambience of academic teaching and learning.

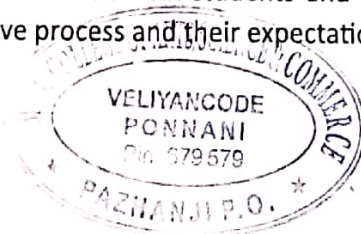
Objectives:

To make officials of the College responsive, accountable and courteous in dealing with the Students.

To ensure effective solution to the student's grievances with an impartial and fair approach.
To provide means for inviting and collecting grievances from students and staff on all Matters concerning infrastructure and support services.

To fix boxes for receiving Grievances and to keep record of the grievances and action taken

To establish structured interactions with students and staff to elicit information regarding academic and administrative process and their expectation



Principal
Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE

To forward the grievance to the Committee for Infrastructure Development and Maintenance, if the grievance involved some new academic or infrastructure facility and Policy decisions.

Upholding the dignity of the College by ensuring tension free atmosphere in the College by promoting conidial Student-Student relationship and Student-Teacher relationship etc..

Encouraging the Students to express their grievances problems freely and frankly without any fear of being victimized.

Advising all the students to refrain from inciting students against other students or teachers and College administration.

Advising all staffs to be affectionate to the students and not behave in a vindictive manner towards any of them for any reason.

Ragging in any form is strictly prohibited in and outside the institution. Any issues of ragging and violation of disciplinary rules should be urgently brought to the notice of the Principal

Scope: The Committee deals with Grievances received in writing from the students about any Of the following matters:

Academic Matters: Related to examination, evaluation and publication of internal marks.

Financial Matters Related to dues and payments for various items from library, etc,

Other Matters: Related to certain misgivings about conditions of sanitation, preparation of food, Availability of transport etc.

The Cell enables a student to express feelings by initiating and pursuing the grievance procedure in accordance with the rules and regulations of the College Student's Grievance Cell inquires and analyses the nature and pattern of the grievances in a strictly confidential manner. Emphasis on procedural fairness has been given with a view to the right to be heard and right to be treated without bias"



John
Principal
MTM COLLEGE OF ARTS,
SCIENCE & COMMERCE



MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

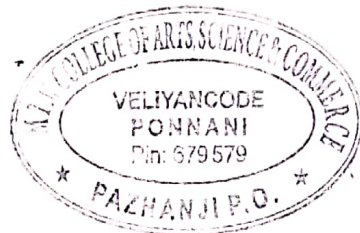
E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in


MTM/01/GR/2018

13/08/2018

CIRCULAR

This is to inform the Grievance Redressal Committee members that a meeting is proposed to be held on 20/07/2018, 11.30 AM at Principal cabin. Every Member should attend the meeting without fail.




Principal

Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE





MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

REDRESSAL CELL MEETING MINUTES

Date: 20/07/2018

Time: 11:30 AM

Location: Principal's Cabin

The meeting was called to order at 11:30 AM in the Principal's Cabin. Vice principal welcomed the members and Principal addressed the team.

Agenda:

Brief review of the minutes from the last meeting.

Overview of grievances received since the last meeting.

Discussion and categorization of new grievances received.

Attendance:

The following committee members were present:

Abdul Hameed (Principal of MTM College of Arts, Science and Commerce Veliancode)

Rajendra Kumar (Vice Principal of MTM College of Arts, Science and Commerce Veliancode)

Suhara Beevi (Convener of Anti Sexual Harassment Cell)

Mohammed Fazil (Department of Commerce and Management Studies)

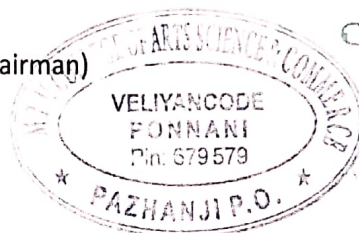
Dipesh(Department of Computer Science)

Jineesh Kumar (Department of English)

Riyas Pazhanji(Ward Member Veliancode Panchayath)

Asik NP (Union Advisor)

Nasli Jasmin PM (College Union Vice Chairman)



Abdul Hameed
Principal
MTM COLLEGE OF ARTS,
SCIENCE & COMMERCE



Sudev A P (College Union UUC)

No additional items were brought up for discussion.

Next Meeting:

The date, time, and location for the next committee meeting will be communicated via email and posted on the notice board.

[Name of the Chairperson]

[Designation]

[Date]



[Handwritten Signature]
Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE



MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

MTM/02/GR/2018

20/11/2018

CIRCULAR

This is to inform the Grievance Redressal members that a meeting is proposed to be held on 25/11/2018, 3.30 PM at Principal cabin. Every Member should attend the meeting without fail.



Principal

Principal

MTM COLLEGE OF ARTS,
SCIENCE & COMMERCE





MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.i

REDRESSAL CELL MEETING MINUTES

Date: 25/11/2018

Time: 3:30 PM

Location: Principal's Cabin

The meeting was called to order at 3:30 PM in the Principal's Cabin. Vice principal welcomed the members and Principal addressed the team.

Agenda:

Brief review of the minutes from the last meeting.

Regarding the functioning of grievance redressal during the academic year 2018-19

Overview of grievances received since the last meeting.

Attendance:

The following committee members were present:

Abdul Hameed (Principal of MTM College of Arts, Science and Commerce Veliancode)

Rajendra Kumar (Vice Principal of MTM College of Arts, Science and Commerce Veliancode)

Suhara Beevi (Convener of Anti Sexual Harassment Cell)

Mohammed Fazil (Department of Commerce and Management Studies)

Dipesh (Department of Computer Science)

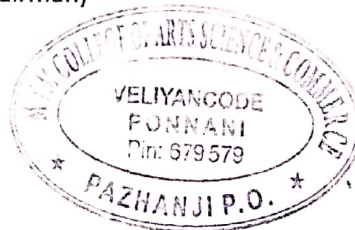
Jineesh Kumar (Department of English)

Riyas Pazhanji (Ward Member Veliancode Panchayath)

Asik NP (Union Advisor)

Nasli Jasmin PM (College Union Vice Chairman)

Sudev A P (College Union UUC)



Abdul Hameed
Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE



No additional items were brought up for discussion.

Next Meeting:

The date, time, and location for the next committee meeting will be communicated via email and posted on the notice board.

[Name of the Chairperson]

[Designation]

[Date]



A handwritten signature in black ink, appearing to read "Ch. Ch. Prasad", written over a horizontal line.

Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE



MTM_COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

MJM/03/GR/2018

10/02/2019

CIRCULAR

This is to inform the Grievance Redressal members that a meeting is proposed to be held on 13/02/2019, 11.30 AM at Principal cabin. Every Member should attend the meeting without fail.



Principal

Principal

MTM COLLEGE OF ARTS
SCIENCE & COMMERCE





MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

REDRESSAL CELL MEETING MINUTES

Date: 13/02/2019

Time: 11:30 AM

Location: Principal's Cabin

The meeting was called to order at 11:30 AM in the Principal's Cabin. Vice principal welcomed the members and Principal addressed the team.

Agenda:

Discuss the new issues regarding college and university.

Evaluate the decision taken by the committee in the existing issues.

Discussion and categorization of new complaints received.

Attendance:

The following committee members were present:

Abdul Hameed (Principal of MTM College of Arts, Science and Commerce Veliyancode)

Rajendra Kumar (Vice Principal of MTM College of Arts, Science and Commerce Veliyancode)

Suhara Beevi (Convener of Anti Sexual Harassment Cell)

Mohammed Fazil (Department of Commerce and Management Studies)

Dipesh (Department of Computer Science)

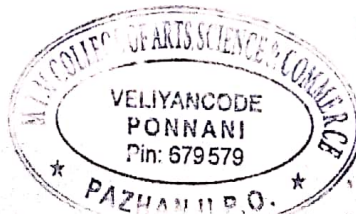
Jineesh Kumar (Department of English)

Riyas Pazhanji (Ward Member Veliyancode Panchayath)

Asik NP (Union Advisor)

Nasli Jasmin PM (College Union Vice Chairman)

Sudev A P (College Union UUC)



Principal

MTM COLLEGE OF ARTS,
SCIENCE & COMMERCE



No additional items were brought up for discussion.

Next Meeting:

The date, time, and location for the next committee meeting will be communicated via email and posted on the notice board.

[Name of the Chairperson]

[Designation]

[Date]



A handwritten signature in black ink, appearing to read "C. C. Thomas", written over a horizontal line.

Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE

Ref:

Date:

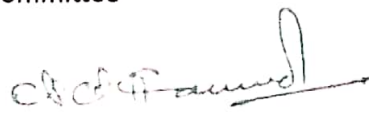
GRIEVANCE REDRESSAL CELL REPORT 2018-19

Sl No	Grievances	Redressal	Average time taken for redressal
1	To provide dustbin in the classrooms	Informed authority	4 days
2	To provide lecture stand in the classrooms	Informed authority	5 days
3.	To decrease the price of tea in canteen	Asked the canteen committee to take consideration	1 week
4	More food item to be included in the canteen	Asked the canteen committee to take consideration	1 week

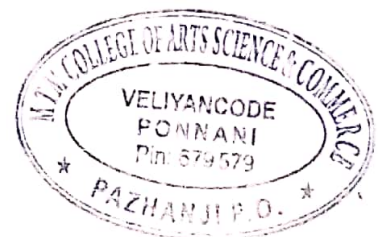
Grievance Redressal Cell Committee

Principal

Vice Principal



Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE





MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

MTM/01/GR/2019

18/06/2019

CIRCULAR

This is to inform the Grievance Redressal members that a meeting is proposed to be held on 20/06/2019, 02.30 PM at Principals Cabin. Every Member should attend the meeting without fail.



Principal

[Signature]
Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE





MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

REDRESSAL CELL MEETING MINUTES

Date: 20/06/2019

Time: 2:30 PM

Location: Principal's Cabin

The meeting was called to order at 11:30 AM in the Principal's Cabin. Vice principal welcomed the members and Principal addressed the team.

Agenda:

Regarding the formation of grievance redressal during the academic year 2019-20.

Discussion on the combined received from the students regarding leaked piping girls toilet.

Discussion and categorization of new grievances received.

Attendance:

The following committee members were present:

Abdul Hameed (Principal of MTM College of Arts, Science and Commerce Veliyancode)

Rajendra Kumar (Vice Principal of MTM College of Arts, Science and Commerce Veliyancode)

Suhara Beevi (Convener of Anti Sexual Harassment Cell)

Mohammed Fazil (Department of Commerce and Management Studies)

Dipesh(Department of Computer Science)

Jineesh Kumar (Department of English)

Riyas Pazhanji(Ward Member Veliyancode Panchayath)

Asik NP (Union Advisor)

Nasli Jasmin PM (College Union Vice Chairman)

Sudev A P (College Union UUC)



Principal

MTM COLLEGE OF ARTS
& SCIENCE & COMMERCE



No additional items were brought up for discussion.

Next Meeting:

The date, time, and location for the next committee meeting will be communicated via email and posted on the notice board.

[Name of the Chairperson]

[Designation]

[Date]



Ch. S. S. S.
Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE



MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

MTM/02/GR/2019

12/08/2019

CIRCULAR

This is to inform the Grievance Redressal members that a meeting is proposed to be held on 17/08/2019, 02.30 PM at Principal Cabin. Every Member should attend the meeting without fail.



Principal
[Signature]
Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE



MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

REDRESSAL CELL MEETING MINUTES

Date: 17/08/2019

Time: 2:30 PM

Location: Principal's Cabin

The meeting was called to order at 11:30 AM in the Principal's Cabin. Vice principal welcomed the members and Principal addressed the team.

Agenda:

Discussion on the selection of students as the committee members.

Overview of grievances received since the last meeting.

Find out the pending issues which is not yet solved.

Attendance:

The following committee members were present:

Abdul Hameed (Principal of MTM College of Arts, Science and Commerce Veliyancode)

Rajendra Kumar (Vice Principal of MTM College of Arts, Science and Commerce Veliyancode)

Suhara Beevi (Convener of Anti Sexual Harassment Cell)

Mohammed Fazil (Department of Commerce and Management Studies)

Dipesh(Department of Computer Science)

Jineesh Kumar (Department of English)

Riyas Pazhanji(Ward Member Veliyancode Panchayath)

Asik NP (Union Advisor)

Nasli Jasmin PM (College Union Vice Chairman)

Sudev A P (College Union UUC)



Abdul Hameed
Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE

No additional items were brought up for discussion.

Next Meeting:

The date, time, and location for the next committee meeting will be communicated via email and posted on the notice board.

[Name of the Chairperson]

[Designation]

[Date]



Abdul G. Muneer
Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE



MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

MTM/03/GR/2019

24/11/2019

CIRCULAR

This is to inform the Grievance Redressal members that a meeting is proposed to be held on 28/11/2019, 02.30 PM at principal cabin. Every Member should attend the meeting without fail.



Principal

[Signature]
Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE





MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

REDRESSAL CELL MEETING MINUTES

Date: 28/11/2019

Time: 2:30 PM

Location: Principal's Cabin

The meeting was called to order at 11:30 AM in the Principal's Cabin. Vice principal welcomed the members and Principal addressed the team.

Agenda:

Formation of anti ragging committee as per UGC norms and regulations.

Overview of grievances received since the last meeting.

Discussion and categorization of new grievances received.

Attendance:

The following committee members were present:

Abdul Hameed (Principal of MTM College of Arts, Science and Commerce Veliancode)

Rajendra Kumar (Vice Principal of MTM College of Arts, Science and Commerce Veliancode)

Suhara Beevi (Convener of Anti Sexual Harassment Cell)

Mohammed Fazil (Department of Commerce and Management Studies)

Dipesh(Department of Computer Science)

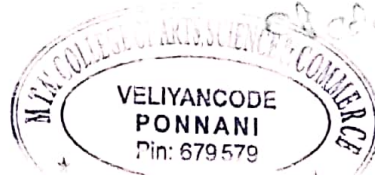
Jineesh Kumar (Department of English)

Riyas Pazhanji(Ward Member Veliancode Panchayath)

Asik NP (Union Advisor)

Nasli Jasmin PM (College Union Vice Chairman)

Sudev A P (College Union UUC)



Principal
Principal
MTM COLLEGE OF ARTS
& COMMERCE



No additional items were brought up for discussion.

Next Meeting:

The date, time, and location for the next committee meeting will be communicated via email and posted on the notice board.

[Name of the Chairperson]

[Designation]

[Date]



[Handwritten Signature]
Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE



MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

MTM/04/GR/2019

24/02/2020

CIRCULAR

This is to inform the Grievance Redressal members that a meeting is proposed to be held on 28/02/2020, 02.30 PM at principal cabin. Every Member should attend the meeting without fail.



Principal

Principal

MTM COLLEGE OF ARTS
SCIENCE & COMMERCE





MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIYANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

REDRESSAL CELL MEETING MINUTES

Date: 28/02/2020

Time: 2:30 PM

Location: Principal's Cabin

The meeting was called to order at 11:30 AM in the Principal's Cabin. Vice principal welcomed the members and Principal addressed the team.

Agenda:

Formation of internal complaint committee.

Red dress the complaint received from this students

Discussion and categorization of new grievances received.

Attendance:

The following committee members were present:

Abdul Hameed (Principal of MTM College of Arts, Science and Commerce Veliyancode)

Rajendra Kumar (Vice Principal of MTM College of Arts, Science and Commerce Veliyancode)

Suhara Beevi (Convener of Anti Sexual Harassment Cell)

Mohammed Fazil (Department of Commerce and Management Studies)

Dipesh(Department of Computer Science)

Jineesh Kumar (Department of English)

Riyas Pazhanji(Ward Member Veliyancode Panchayath)

Asik NP (Union Advisor)

Nasli Jasmin PM (College Union Vice Chairman)

Sudev A P (College Union UUC)



Principal

MTM COLLEGE OF ARTS
SCIENCE & COMMERCE



No additional items were brought up for discussion.

Next Meeting:

The date, time, and location for the next committee meeting will be communicated via email and posted on the notice board.

[Name of the Chairperson]

[Designation]

[Date]



[Handwritten Signature]
Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE

Ref:

Date:


GRIEVANCE REDRESSAL CELL REPORT

Sl No	Grievances	Redressal	Average time taken for redressal
1.	Sufficient number of water taps and drinking water	Informed management authorities	1 week
2.	Cleanliness of the toilets	Made necessary arrangements	3 days
3.	To make safety pads available	Informed women development cell	2 days
4.	Women related health issues	Suggested remedies and made necessary arrangements	2 days

Grievance Redressal Cell Committee

Principal

Vice Principal


Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE





MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in


MTM/01/GR/2020

20/06/2020

CIRCULAR

This is to inform the Grievance Redressal members that a meeting is proposed to be held on 26/06/2020, 02.30 PM at principal cabin. Every Member should attend the meeting without fail.




Principal *Principal*
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE





MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

REDRESSAL CELL MEETING MINUTES

Date: 26/06/2020

Time: 2:30 PM

Location: Principal's Cabin

The meeting was called to order at 11:30 AM in the Principal's Cabin. Vice principal welcomed the members and Principal addressed the team.

Agenda:

Regarding the formation and functioning of grievance dresses and during the academic year 2020 21

Action Plan of the academic year 2020- 21

Discussion on the selection of students as the committee members

Discussion and categorization of new grievances received.

Attendance:

The following committee members were present:

Abdul Hameed (Principal of MTM College of Arts, Science and Commerce Veliyancode)

Rajendra Kumar (Vice Principal of MTM College of Arts, Science and Commerce Veliyancode)

Suhara Beevi (Convener of Anti Sexual Harassment Cell)

Mohammed Fazil (Department of Commerce and Management Studies)

Dipesh(Department of Computer Science)

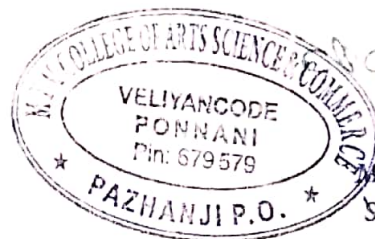
Jineesh Kumar (Department of English)

Riyas Pazhanji(Ward Member Veliyancode Panchayath)

Asik NP (Union Advisor)

Nasli Jasmin PM (College Union Vice Chairman)

Sudev A P (College Union UUC)



Principal

MTM COLLEGE OF ARTS
SCIENCE & COMMERCE



No additional items were brought up for discussion.

Next Meeting:

The date, time, and location for the next committee meeting will be communicated via email and posted on the notice board.

[Name of the Chairperson]

[Designation]

[Date]



[Handwritten Signature]
Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE



MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

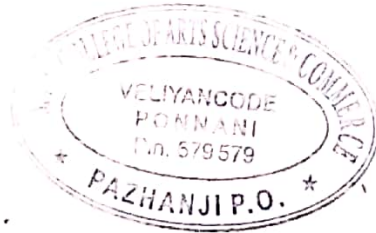
E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in


MTM/02/GR/2020

21/08/2020

CIRCULAR

This is to inform the Grievance Redressal members that a meeting is proposed to be held on 24/08/2020, 02.30 PM at principal cabin. Every Member should attend the meeting without fail.



Principal 
Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE



MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

REDRESSAL CELL MEETING MINUTES

Date: 24/08/2020

Time: 2:30 PM

Location: Principal's Cabin

The meeting was called to order at 11:30 AM in the Principal's Cabin. Vice principal welcomed the members and Principal addressed the team.

Agenda:

Discuss the way new issues regarding college.

Evaluate the decision taken by the committee in the existing issues.

Find out the painting issues which is not yet solved.

Attendance:

The following committee members were present:

Abdul Hameed (Principal of MTM College of Arts, Science and Commerce Veliyancode)

Rajendra Kumar (Vice Principal of MTM College of Arts, Science and Commerce Veliyancode)

Suhara Beevi (Convener of Anti Sexual Harassment Cell)

Mohammed Fazil (Department of Commerce and Management Studies)

Dipesh (Department of Computer Science)

Jineesh Kumar (Department of English)

Riyas Pazhanji (Ward Member Veliyancode Panchayath)

Asik NP (Union Advisor)

Nasli Jasmin PM (College Union Vice Chairman)

Sudhev A P (College Union UUC)

No additional items were brought up for discussion.

Next Meeting:



Abdul Hameed

Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE



The date, time, and location for the next committee meeting will be communicated via email and posted on the notice board.

[Name of the Chairperson]

[Designation]

[Date]



[Handwritten Signature]
Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE



MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

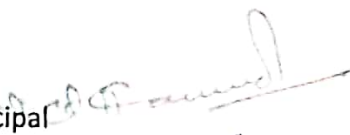
MTM/03/GR/2020

11/11/2020

CIRCULAR

This is to inform the Grievance Redressal members that a meeting is proposed to be held on 15/11/2020, 02.30 PM at principal cabin. Every Member should attend the meeting without fail.



Principal 
Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE



MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

REDRESSAL CELL MEETING MINUTES

Date: 15/11/2020

Time: 2:30 PM

Location: Principal's Cabin

The meeting was called to order at 11:30 AM in the Principal's Cabin. Vice principal welcomed the members and Principal addressed the team.

Agenda:

Brief review of the minutes from the last meeting.

Overview of grievances received since the last meeting.

Discussion and categorization of new grievances received.

Attendance:

The following committee members were present:

Abdul Hameed (Principal of MTM College of Arts, Science and Commerce Veliyancode)

Rajendra Kumar (Vice Principal of MTM College of Arts, Science and Commerce Veliyancode)

Suhara Beevi (Convener of Anti Sexual Harassment Cell)

Mohammed Fazil (Department of Commerce and Management Studies)

Dipesh(Department of Computer Science)

Jineesh Kumar (Department of English)

Riyas Pazhanji(Ward Member Veliyancode Panchayath)

Asik NP (Union Advisor)

Nasli Jasmin PM (College Union Vice Chairman)

Sudev A P (College Union UUC)



Abdul Hameed
Principal
MTM COLLEGE OF ARTS,
SCIENCE & COMMERCE



No additional items were brought up for discussion.

Next Meeting:

The date, time, and location for the next committee meeting will be communicated via email and posted on the notice board.

[Name of the Chairperson]

[Designation]

[Date]



Handwritten signature

Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE



MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

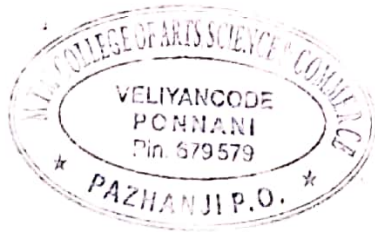
E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

MTM/04/GR/2020

16/02/2021

CIRCULAR

This is to inform the Grievance Redressal members that a meeting is proposed to be held on 21/02/2021, 02.30 PM at principal cabin. Every Member should attend the meeting without fail.



Principal
Principal
Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE



MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

REDRESSAL CELL MEETING MINUTES

Date: 21/02/2021

Time: 2:30 PM

Location: Principal's Cabin

The meeting was called to order at 11:30 AM in the Principal's Cabin. Vice principal welcomed the members and Principal addressed the team.

Agenda:

Regarding the depression due to financial crisis of a student.

Formation of internal complaint committee

Discuss the depending issues India academic year 2020 -21

Overview of grievances received since the last meeting.

Discussion and categorization of new grievances received.

Attendance:

The following committee members were present:

Abdul Hameed (Principal of MTM College of Arts, Science and Commerce Veliyancode)

Rajendra Kumar (Vice Principal of MTM College of Arts, Science and Commerce Veliyancode)

Suhara Beevi (Convener of Anti Sexual Harassment Cell)

Mohammed Fazil (Department of Commerce and Management Studies)

Dipesh(Department of Computer Science)

Jineesh Kumar (Department of English)

Riyas Pazhanji(Ward Member Veliyancode Panchayath)

Asik NP (Union Advisor)



Abdul Hameed
Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE



Nasli Jasmin PM (College Union Vice Chairman)

Sudhev A P (College Union UUC)

No additional items were brought up for discussion.

Next Meeting:

The date, time, and location for the next committee meeting will be communicated via email and posted on the notice board.

[Name of the Chairperson]

[Designation]

[Date]



[Handwritten Signature]
Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE

Ref:

Date:

GRIEVANCE REDRESSAL CELL REPORT 2020-21

Sl No	Grievances	Redressal	Average time taken for redressal
1.	To arrange prayer room facilities	Management have considered it and solved the problem	5 days
2.	To facilitate sanitary pad disposal mechanism	Made necessary arrangements	1 week

Grievance Redressal Cell Committee

Principal

Abdul G. Prasad
Principal
MTM COLLEGE OF ARTS,
SCIENCE & COMMERCE

Vice Principal





MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

MTM/01/GR/2021

23/06/2021

CIRCULAR

This is to inform the Grievance Redressal members that a meeting is proposed to be held on 26/06/2021, 02.30 PM at principal cabin. Every Member should attend the meeting without fail.



Principal

[Signature]
Principal

MTM COLLEGE OF ARTS
SCIENCE & COMMERCE





MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

REDRESSAL CELL MEETING MINUTES

Date: 26/06/2021

Time: 2:30 PM

Location: Principal's Cabin

The meeting was called to order at 11:30 AM in the Principal's Cabin. Vice principal welcomed the members and Principal addressed the team.

Agenda:

Regarding the formation of grievance redressal cell during the academic year 2021- 22.

Discussion and categorization of new grievances received.

Attendance:

The following committee members were present:

Abdul Hameed (Principal of MTM College of Arts, Science and Commerce Veliyancode)

Rajendra Kumar (Vice Principal of MTM College of Arts, Science and Commerce Veliyancode)

Suhara Beevi (Convener of Anti Sexual Harassment Cell)

Mohammed Fazil (Department of Commerce and Management Studies)

Dipesh(Department of Computer Science)

Jineesh Kumar (Department of English)

Riyas Pazhanji(Ward Member Veliyancode Panchayath)

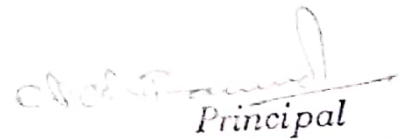
Asik NP (Union Advisor)

Nasli Jasmin PM (College Union Vice Chairman)

Sudev A P (College Union UUC)

No additional items were brought up for discussion.

Next Meeting:


Principal

MTM COLLEGE OF ARTS
SCIENCE & COMMERCE



The date, time, and location for the next committee meeting will be communicated via email and posted on the notice board.

[Name of the Chairperson]

[Designation]

[Date]



A handwritten signature in blue ink, appearing to read 'M. T. M. M.', written over a horizontal line.

Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE



MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

MTM/02/GR/2021

20/08/2021

CIRCULAR

This is to inform the Grievance Redressal members that a meeting is proposed to be held on 23/08/2021, 02.30 PM at principal cabin. Every Member should attend the meeting without fail.



Principal

[Signature]
Principal

MTM COLLEGE OF ARTS
SCIENCE & COMMERCE





MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcas.ac.in

REDRESSAL CELL MEETING MINUTES

Date: 23/08/2021

Time: 2:30 PM

Location: Principal's Cabin

The meeting was called to order at 11:30 AM in the Principal's Cabin. Vice principal welcomed the members and Principal addressed the team.

Agenda: -

Brief review of the minutes from the last meeting.

Regarding insufficient journals in the library.

Regarding the complaint received from BA 2nd year students for providing library hours in the working days

Attendance:

The following committee members were present:

Abdul Hameed (Principal of MTM College of Arts, Science and Commerce Veliyancode)

Rajendra Kumar (Vice Principal of MTM College of Arts, Science and Commerce Veliyancode)

Suhara Beevi (Convener of Anti Sexual Harassment Cell)

Mohammed Fazil (Department of Commerce and Management Studies)

Dipesh(Department of Computer Science)

Jineesh Kumar (Department of English)

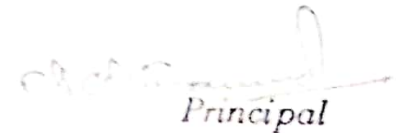
Riyas Pazhanji(Ward Member Veliyancode Panchayath)

Asjk NP (Union Advisor)

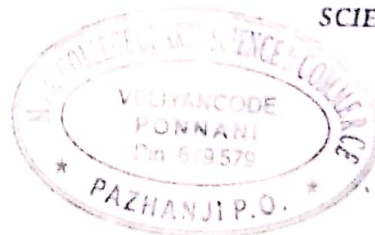
Nasli Jasmin PM (College Union Vice Chairman)

Sudev A P (College Union UUC)

No additional items were brought up for discussion.


Principal

MTM COLLEGE OF ARTS
SCIENCE & COMMERCE



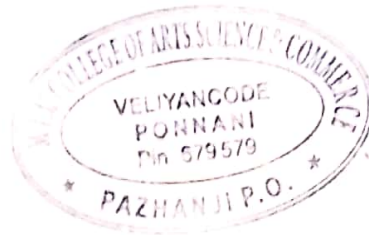
Next Meeting:

The date, time, and location for the next committee meeting will be communicated via email and posted on the notice board.

[Name of the Chairperson]

[Designation]

[Date]



[Handwritten Signature]
Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE



MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

MTM/03/GR/2021

23/11/2021

CIRCULAR

This is to inform the Grievance Redressal members that a meeting is proposed to be held on 28/11/2021, 02.30 PM at principal cabin. Every Member should attend the meeting without fail.



Principal

Principal
Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE





MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

REDRESSAL CELL MEETING MINUTES

Date: 28/11/2021

Time: 2:30 PM

Location: Principal's Cabin

The meeting was called to order at 11:30 AM in the Principal's Cabin. Vice principal welcomed the members and Principal addressed the team.

Agenda:

Brief review of the minutes from the last meeting.

Overview of grievances received since the last meeting.

Discussion and categorization of new grievances received.

Attendance:

The following committee members were present:

Abdul Hameed (Principal of MTM College of Arts, Science and Commerce Veliyancode)

Rajendra Kumar (Vice Principal of MTM College of Arts, Science and Commerce Veliyancode)

Suhara Beevi (Convener of Anti Sexual Harassment Cell)

Mohammed Fazil (Department of Commerce and Management Studies)

Dipesh(Department of Computer Science)

Jineesh Kumar (Department of English)

Riyas Pazhanji(Ward Member Veliyancode Panchayath)

Asik NP (Union Advisor)

Nasli Jasmin PM (College Union Vice Chairman)

Sudev A P (College Union UUC)

No additional items were brought up for discussion.



Abdul Hameed

Principal

**MTM COLLEGE OF ARTS
SCIENCE & COMMERCE**



Next Meeting:

The date, time, and location for the next committee meeting will be communicated via email and posted on the notice board.

[Name of the Chairperson]

[Designation]

[Date]



A handwritten signature in black ink, appearing to read "C. J. Thomas", written over a horizontal line.

Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE

Ref:

Date:

GRIEVANCE REDRESSAL CELL REPORT 2021-22

Sl No	Grievances	Redressal	Average time taken for redressal
1.	Improve first aid box facility with an increase in the supply of items	Solved the problem	2 days
2	To provide more equipments for PT to widen student's sporting experience and enjoyment	Informed principal and took necessary arrangements	15 days
3.	Need calendars in classrooms	Made necessary arrangements	2 days

Grievance Redressal Cell Committee

Principal

Vice Principal

[Handwritten Signature]
Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE





MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

MTM/01/GR/2022

21/06/2022

CIRCULAR

This is to inform the Grievance Redressal members that a meeting is proposed to be held on 25/06/2022, 02.30 PM at principal cabin. Every Member should attend the meeting without fail.



Principal

Principal
Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE





MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

REDRESSAL CELL MEETING MINUTES

Date: 25/06/2022

Time: 2:30 PM

Location: Principal's Cabin

The meeting was called to order at 11:30 AM in the Principal's Cabin. Vice prinipal welcomed the members and Principal addressed the team.

Agenda:

Regarding the formation of grievance redressal during the academic year 2020- 23

Action Plan of the academic year 2022-23 .

Discussion and categorization of new grievances received.

Attendance:

The following committee members were present:

Abdul Hameed (Principal of MTM College of Arts, Science and Commerce Veliyancode)

Rajendra Kumar (Vice Principal of MTM College of Arts, Science and Commerce Veliyancode)

Suhara Beevi (Convener of Anti Sexual Harassment Cell)

Mohammed Fazil (Department of Commerce and Management Studies)

Dipesh(Department of Computer Science)

Jineesh Kumar (Department of English)

Riyas Pazhanji(Ward Member Veliyancode Panchayath)

Asik NP (Union Advisor)

Nasli Jasmin PM (College Union Vice Chairman)

Sudev A P (College Union UUC)

No additional items were brought up for discussion.

Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE



Next Meeting:

The date, time, and location for the next committee meeting will be communicated via email and posted on the notice board.

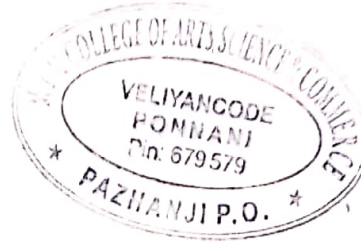
[Name of the Chairperson]

[Designation]

[Date]



Principal
**MTM COLLEGE OF ARTS
SCIENCE & COMMERCE**





MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

MTM/02/GR/2022

21/08/2022

CIRCULAR

This is to inform the Grievance Redressal members that a meeting is proposed to be held on 22/08/2022, 02.30 PM at principal cabin. Every Member should attend the meeting without fail.



Principal

Principal

**MTM COLLEGE OF ARTS
SCIENCE & COMMERCE**





MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

REDRESSAL CELL MEETING MINUTES

Date: 22/08/2022

Time: 2:30 PM

Location: Principal's Cabin

The meeting was called to order at 11:30 AM in the Principal's Cabin. Vice principal welcomed the members and Principal addressed the team.

Agenda:

Brief review of the minutes from the last meeting.

Regarding the problem with a fan and light in the classroom

Overview of grievances received since the last meeting.

Attendance:

The following committee members were present:

Abdul Hameed (Principal of MTM College of Arts, Science and Commerce Veliyancode)

Rajendra Kumar (Vice Principal of MTM College of Arts, Science and Commerce Veliyancode)

Suhara Beevi (Convener of Anti Sexual Harassment Cell)

Mohammed Fazil (Department of Commerce and Management Studies)

Dipesh (Department of Computer Science)

Jineesh Kumar (Department of English)

Riyas Pazhanji (Ward Member Veliyancode Panchayath)

Asik NP (Union Advisor)

Nasli Jasmin PM (College Union Vice Chairman)

Sudev A P (College Union UUC)

No additional items were brought up for discussion.

Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE



Next Meeting:

The date, time, and location for the next committee meeting will be communicated via email and posted on the notice board.

[Name of the Chairperson]

[Designation]

[Date]



Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE





MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

- Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

MTM/03/GR/2022

07/02/2023

CIRCULAR

This is to inform the Grievance Redressal members that a meeting is proposed to be held on 10/02/2023, 02.30 PM at principal cabin. Every Member should attend the meeting without fail.



Principal

Principal

MTM COLLEGE OF ARTS
SCIENCE & COMMERCE





MTM COLLEGE OF ARTS, SCIENCE & COMMERCE

PAZHANJI (PO), VELIANCODE, PONNANI, MALAPPURAM DIST-679579

Affiliated to University of Calicut; No: 6682/2014/Admn

Ph:04942675400,9020875400

E-mail:mtmcolleges@gmail.com , Website:www.mtmcasc.ac.in

REDRESSAL CELL MEETING MINUTES

Date: 10/08/2023

Time: 2:30 PM

Location: Principal's Cabin

The meeting was called to order at 2:30 PM in the Principal's Cabin. Vice prinipal welcomed the members and Principal addressed the team.

Agenda:

Formation of anti ragging committee as per UGC norms and regulations.

Formation of internal complaint committee.

Reddress the complaint received from students.

Attendance:

The following committee members were present:

Abdul Hameed (Principal of MTM College of Arts, Science and Commerce Veliyancode)

Rajendra Kumar (Vice Principal of MTM College of Arts, Science and Commerce Veliyancode)

Suhara Beevi (Convener of Anti Sexual Harassment Cell)

Mohammed Fazil (Department of Commerce and Management Studies)


Dipesh(Department of Computer Science)

Jineesh Kumar (Department of English)

Riyas Pazhanji(Ward Member Veliyancode Panchayath)

Asik NP (Union Advisor)

Nasli Jasmin PM (College Union Vice Chairman)


Principal
MTM COLLEGE OF ARTS
SCIENCE & COMMERCE



Sudev A P (College Union UUC)

No additional items were brought up for discussion.

Next Meeting:

The date, time, and location for the next committee meeting will be communicated via email and posted on the notice board.

[Name of the Chairperson]

[Designation]

[Date]



A handwritten signature in black ink, appearing to be "John".

Principal
**MTM COLLEGE OF ARTS
SCIENCE & COMMERCE**

Ref:

Date:

GRIEVANCE REDRESSAL CELL REPORT 2022-23

Sl No	Grievances	Redressal	Average time taken for redressal
1.	Increase number of library hours and Library facilities needed at anytime	Needed action is taken with the help of librarian	2 days
2.	Digitalize classrooms	Management have considered it and taken necessary actions	2 weeks
3.	Financial assistance for some students	Help from faculty, department and beer group provided	4 days
4.	More career guidance classes and placement opportunities needed	More career guidance classes and placement programs were organised in the campus and made students attend such programs outside the campus too	1 week

Grievance Redressal Committee

Principal

Vice Principal

Principal
**MTM COLLEGE OF ARTS
SCIENCE & COMMERCE**

