



MTM COLLEGE OF ARTS,SCIENCE AND COMMERCE

(Affiliated to the University of Calicut)

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SHORT-TERM CERTIFICATE COURSE IN SPOKEN ENGLISH

Short-term Course in Spoken English

Duration: 40 Hours.

Written Examination: 30 Marks

Viva-Voce: 20 Marks

Maximum Marks: 50

Objective:

The main aim of the course is to increase the command over spoken and written English. The methodology of teaching shall encompass and focus not only on, the rules of grammar but also, on conversation practices. The participation of the students will ensure language learning with the effective tool of learning the second language L2 with the help of their first language L1. Thus, the participants in the programme, as a per-requisition, should know Hindi or Urdu completely in terms of listening, speaking, reading and writing.

The programme will be functional as:

1. The Short-term Course in Spoken English Language will be of 3 months.
2. Admission to the course shall be restricted to the candidates who have passed the Higher Secondary Examination (12th) or an equivalent qualification from any recognized institution.
3. Students would be required to attend 75% of the lectures as per the given syllabus.

The approved syllabus is as follows;

UNIT 1: (Theory) - 10 Hrs.

Introduction to English Language, The sounds of English, Basic Phonetics, Parts of Speech: Nouns, Pronouns, Verbs, Adverbs, Adjectives, Conjunctions, Prepositions and Interjections

UNIT 2: (Theory) - 8 Hrs.

Basic Vocabulary: Synonyms, Antonyms, Homophones, Homonyms, One-word Substitution, Idioms and Phrases

UNIT 3: (Theory) - 6 Hrs.

Articles, Punctuation, Degrees of Comparison, Verb Forms, Tenses and Time, Active and Passive Voice

UNIT 4: (Practical) - 6 Hrs.

Oral Presentation: Personal Introduction and Mock-Interview sessions

UNIT 5: (Practical) - 10 Hrs.

Oral Presentation: Topic-wise presentations

Topics will be assigned on the spot by the instructor for Extemporaneous speech.*